

**THE RHODE ISLAND CONVENTION CENTER AUTHORITY  
BOARD OF COMMISSIONERS  
CONVENTION CENTER COMMITTEE MEETING**

**April 28, 2009**

**A meeting of the Convention Center Committee of the Rhode Island Convention Center Authority (hereinafter referred to as “Authority”, the “CCA” or the “Board”) was held on April 28, 2009, pursuant to notice, at the Rhode Island Convention Center Boardroom, One Sabin Street, Providence, Rhode Island.**

**Board members present were Committee Chairman, Jeff Hirsh, Commissioners, Dale Venturini, Dave Duffy, Paul MacDonald and Jason Fowler.**

**Also in attendance were Jim McCarvill, Kim Keough and Betty Sullivan, RICCA; Tim Muldoon, John McGinn, Arlene Oliva and Debbie Tuton, RICC; Larry Lepore, Cheryl Cohen, Lisa Coelho, and Jodi Duclos, Dunkin’ Donuts Center; Martha Sheridan and Neil Schriever, PWCVB; Steve Habl and Patti Neves, VMA; Tom Crocker, Sportservice, and Eileen Smith, recording secretary.**

**Mr. Hirsh called the meeting to order at 2:40 pm. Mr. Hirsh sought a motion to approve the minutes of the March meeting. Upon a motion duly made by Mr. MacDonald and seconded by Ms. Venturini it was unanimously**

**VOTED: to approve the minutes of the March meeting.**

**Mr. Hirsh asked Mr. Muldoon to present the financial information. Mr. Muldoon reported that for the month of March the Convention Center was down to budget. Mr. Duffy noted that difficult conversations have taken place with both Mr. Muldoon and Mr. Lepore looking for ways to cut expenses. Mr. Duffy said that both facilities have done a great job in keeping expenses under control. Mr. Muldoon noted that there is some good news. He said that there are some short term leads that are panning out for September and there was a gain in monthly parking revenue for the first time in months. Mr. Muldoon said that he expects good things for next year. Mr. Fowler asked how the Convention Center was doing compared to other Convention Centers. Mr. Muldoon responded that Mr. McClintock would be in town for the Board meeting and would be better able to answer that for the Board.**

**Mr. Muldoon reported that the Convention Center was awarded a Green Certificate from DEM for the second year in a row. He noted that improvements have to be made each year to get re-certified. Mr. Muldoon noted that the Convention Center also received an award from the EPA. He said that CVB is using the “green” certifications in their advertising for the Convention Center. Mr. Muldoon was please to note that 45% of the facilities waste was recycled this year compared to 33% last year.**

**Mr. Muldoon announced that Bob Sepe has returned to the Convention Center as the Garage Manager. Mr. Muldoon reported that Mr. Sepe is rebuilding the garage team. Mr. MacDonald noted that he recalled Mr. Sepe and that we were unhappy when he left. Mr. Muldoon said that Mr. Sepe is the right person for the job and that everyone is happy that he decided to come back.**

**Mr. Muldoon reported that the building is being readied for the Mayor's Conference which takes place June 12 through the 15th. Mr. McCarvill noted that Mr. Mancuso is working on security issues to make sure that everything is under control.**

**Mr. Muldoon requested approval of a rent waiver for the 7th Day Adventist Church. Discussions ensued regarding the purpose of rent waivers. Ms. Venturini asked Mr. Schriever if the waiver could be justified. Mr. Schriever responded that he could justify a waiver because of the timing of the event and the number of people that will visit the conference. Ms. Oliva reported that most of the discounts that are done are connected to food and beverage. Ms. Venturini noted that some discounts are for community service. Mr. Muldoon stated that there are only five or six waivers in a year. Mr. McCarvill said that rent is great but we have to consider the ancillary income and total impacts. Upon a motion duly made by Mr. MacDonald and seconded by Mr. Hirsh it was unanimously**

**VOTED: to approve a rent waiver for the 7th Day Adventist Church**

**Mr. Fowler inquired if the Convention Center had ever considered a Mother's Day Brunch. Mr. Muldoon noted that it had been attempted that did not work out well.**

**Mr. Hirsh asked if there were any new business. Hearing none he entertained a motion to adjourn. Upon a motion duly made by Mr. Duffy and seconded by Mr. MacDonald it was unanimously**

**VOTED: to adjourn at 3:20 p.m.**